



## A Brief Profile

# Institute of Local Governance Studies (INLOGOS)

## 1. Background

Institute of Local Governance Studies (INLOGOS) is a non-governmental, non-profit, and non-political organization. It has been operated by a team of highly qualified and experienced development professionals and local governance experts. The institution was established on April 19, 2005 registered with GoN/District Administration Office, Kathmandu having 516-061/062 registered number. INLOGOS is registered with SWC (Social Welfare Council, Nepal) and affiliation no is 17825. Its VAT/PAN registration number is 301881746.

## 2. Mission

Promote local democracy through strengthening local governance system

## 3. Values

INLOGOS believes that Nepal's sustainable development is possible only through a decentralized and participatory approach at all levels of governance

## 4. Functional Approaches

- A pool of resource persons with relevant background and professional achievements carry out the projects entrusted to INLOGOS through direct awards and competitive biddings
- INLOGOS also join hands with other likeminded specialized firms whenever it is necessary to combine strengths for getting best results.
- INLOGOS also collaborates and partners with provincial and local governments, development partners, private companies and NGOs/CSOs apart from the federal governments.

## 5. Our Projects

- INLOGOS so far has implemented 126 Projects of different nature including Local Governance, Capacity Development, Public Financial Management (PFM), Disaster Risk Reduction and Management (DRRM), Social Accountability, Research and Studies on Sectoral Development and Service Delivery.
- The projects were integrated and blended with the cross-cutting issues e.g. like health, education, nutrition, water supply, sanitation and hygiene, food security, energy and participation of civil society focusing on dalits, janajati, women and madhise and other marginalized community

Our strength is to enhance Public Finance for women, children and vulnerable communities. The knowledge and experience of the programme would be an asset for the proposed project. INLOGOS has proven its capacity in providing training and mentoring services to the key project staff and stakeholders.

## 6. INLOGOS Executive Committee

1. Mr. Mahesh Prasad Dahal - Executive Chairperson
2. Mr. Purusottam Nepal - Outgoing Chairperson
3. Mr. Reshmi Raj Pandey - Vice Chairperson
4. Mr. Krishna Chandra Neupane - Treasurer
5. Ms. Yam Kumari Khatiwada - Member
6. Mr. Uddhav Prasad Timalsena - Member
7. Mr. Manoj Kumar Khadka - Member
8. Dr. Hira Bahadur Ghale - Member
9. Mr. Binod Prasad Dhakal - Secretary cum Director

## 7. Human Resources and Experts

Name of the Expert	Areas of Expertise	Qualification	Experience	Status
Mr. Mahesh P Dahal	Local Governance /Capacity/ Planning and Revenue	MPA, MBA.BL. PG	35 yrs.	In house
Mr. Reshmi Raj Pandey	Local Governance, DRRM, policy	MPA, MBA	30 yrs.	In house
Mr. Purusottam Nepal	Governances, Fiscal Management	MBA, Mphil	30 yrs.	In house
Mr. Basant Raj Gautam	Governance – Research studies and Planning	MS	30 years	In house
Mr. Binod P Dhakal	Federalism, CFLG, Planning & Governance	MPA	30 yrs.	In house
Mr. Khem Raj Nepal	Decentralization, Local Governance	MA	30 yrs.	Resource Professional
Mr. Ganesh Raj Acharya	Climate change, DRR, resilience, LISA	MS	15 yrs.	In house
Dr. Damodar Adhikari	Federalism and Capacity Development	PhD	more than 30 yrs	In house
Mr. Hira Kaji Ghale	Service delivery, community mobilization	MA	20 yrs.	In house
Mr. Ram Sundar Nepali	Service delivery, Socio-economic research & studies	M.A. Sociology	more than 15 years	In-house
Mr. Birendra Bahadur Deoja	Physical planning and infrastructure development	MS (Civil Engineering)	30 yrs.	In house
Mr. Krishna Chandra Neupane	Governance, GESI, LISA, M&E	MA	25 yrs.	In house
Dr. Raghu Nath Shrestha	M&E, research and reporting	PhD	more than 30 yrs	Resource Professional
Ms. Krishna Karkee	DRR and Environment Management	MA, MBA	20 yrs.	In house
Ms. Yam Kumari Khatiwada	GESI, policy reform, Coordination	MS	25 years	In house
Mr. Mahesh Nepal	Governance	MA	15 yrs	In house

## 8. Our Works and Efforts

- We support the governments on policy formulation
- We carry out research and Studies
- We provide feedback to government agencies for policy reform
- We support the government to develop annual, periodic and sectoral plans
- We provide support to the LGs in developing MTEF (Medium-Term Expenditure Framework), RIAP (Revenue Improvement Action Plan), Capacity Development Plan and SDG localization
- INLOGOS supported LGs in Doti and Achham districts on their policy formulation, capacity development, social accountability tools, PFM, PET and improving the service delivery mechanisms
- Operation of Good Governance Schools at community level is one of the innovative interventions of INLOGOS in these two districts
- INLOGOS provide support to PG to establish a mechanism of PG-LG consultation, coordination and collaboration
- INLOGOS also supported PGs and LGs to institutionalize the responsibility under shared mandates
- INLOGOS supports GoN in drafting different guidelines, tools, O&M Survey and frameworks on disaster risk reduction and management
- We support the government agencies and the CSOs to promote good governance through research and studies.

## 9. Projects in the Recent Past

S. N.	Name	Location	Year of Completion	Client	Description of the Work
1.	Mid-term and End-line evaluation of Community of Practice and Mobile Team Modalities	Lumbini, Karnali, Sudurpaschim	Running	GiZ	<ul style="list-style-type: none"> <li>• Design the survey</li> <li>• Literature review</li> <li>• Field Visit: questionnaire survey, FGD, KII (CoP, MT, LG officials), observation</li> <li>• Data generation</li> <li>• Report writing Verification and consolidation</li> </ul>
2.	Policy Research Theme No 2 Public Service Delivery and Citizen	Bagmati province-Kavre district	2023	GiZ-KUSOM	<ul style="list-style-type: none"> <li>• Work as think tank</li> <li>• Meeting, workshops, consultations</li> <li>• Research design</li> <li>• Field survey, consultation, data collection</li> <li>• Data verification</li> <li>• Report writing</li> <li>• Provide recommendations for policy review, revision and improve</li> </ul>

S. N.	Name	Location	Year of Completion	Client	Description of the Work
					service delivery <ul style="list-style-type: none"> <li>• Develop and follow standard operation procedures for service delivery</li> </ul>
3	Support MoHA to Develop a Plan for the Future Establishment of a National Disaster Management Training Center and Fire Management Unit	National – consulted in Sudurpaschim, Karnali, Lumbini, Bagmati, Koshi Province	2023	USAID-Tayar Neapl	<ul style="list-style-type: none"> <li>• Review and consultation</li> <li>• Design the concept</li> <li>• Execute the concept in coordination with MoHA and MoFAGA</li> <li>• Meeting and consultations at the federal, provincial; and local level</li> <li>• Consultation with the citizens</li> <li>• Develop report with recommendation</li> </ul>
4	Implement PARIWARTAN Project Technical Support to develop annual and periodic plan and sectoral policy & strategy	6 LGs in Doti and Achham	January 2023	EU-DCA Nepal	Implementation and TA to LG, PG Support policy, planning (annual, periodic, CD, RIAP, MTEF) Handbook on shared mandates Agri production & marketing policy of SP province
5	Preparation of five different Guidelines and Frameworks on Disaster Risk Reduction and Management (DRRM)	National and Local level Tested LGs: Gauriganga Muni in Kailali and Indrawoti Rural M in Sindhupalchok	May 2022	USAID-Tayar Nepal	Expert service to GoN, LG and DP
6	Preparation of Capacity (CD) Development Plan of 3 LGs	Rolpa, Runtigadi and Sunil Smriti LG in Rola	March 2022	PTA Lumbini	Expert service to LG
7	Preparation of Medium Term Expenditure Framework (MTEF) for 2 LGs	Tulsipur Sub-Metropolitan City and Dangisharan RM in Dang	March 2022	USAID's Sajhedar i-STF	Expert service to LG
8	Preparation of RIAP for LGs	5 LGs in Dang, Kailali, Kanchanpur	October 2021	USAID's Sajhedar i-STF	Expert service to LG

S. N.	Name	Location	Year of Completion	Client	Description of the Work
9	CD Plan preparation for LGs	6 LGs in Nawlparasi, Rupandehi, Kapilvastu	July 2021	PTA Lumbini - Nepalgunj	Expert service to LG
10	Preparation of GESI Policy for Karnali Province	Karnali Province	June 2021	OCCM M-PLGSP	INLOGOS review and assess GESI policies at national and local level through the available documents and searching different web sites. We organize, facilitate stakeholders meetings/workshops, collect their views and ideas. Develop draft policy framework, share it with the stakeholders, and collect feedback. Develop second draft, get feedback from the PG officials and develop final GESI policy incorporating the feedbacks.
11	GESI Audit of Office of Chief Minister and Council of Ministers and Social Development Ministry	Karnali Province	June 2021	OCCM M-PLGSP	GESI Audit and reporting
12	Study on Tax Duplication among the three tiers of Government	Kathmandu	May 2021	Revenue Advisory Board	Assessment
13	Preparation of Local Government Operation Act, Regulation	Kathmandu	June 2021	PLGSP-UNDP-MoFAG A	Drafting
14	Preparation of Municipal Profile and Periodic Plan of Suryodaya	Suryodaya Municipality, Ilam	2021	Suryodaya Municipality	Expert service to LG
15	Preparation of Plan and Handbook for Local Government	Kathmandu	December 2019 to March 2020	GiZ	Plan-Handbook

S. N.	Name	Location	Year of Completion	Client	Description of the Work
	Renewable Energy Governance				
16	Formulate five year's Institutional Strategy Plan of Commission for Investigation and Abuse of Authority (CIAA)	Kathmandu	2019	CIAA	Expert service to CIAA
17	Study on Assessment of Manpower in Dairy Industries with Special Reference to Product Development and Quality of the Dairy Products	22 districts	January-April, 2019	NDDB-Nepal	Assessment
18	Organization Development Study of the Social Security Fund (SSF)	Kathmandu	2019	SSF	O&M Study
19	Organization Development study of Kathmandu Metropolitan City	Kathmandu	January-June, 2018	Kathmandu Metropolitan City	O&M
20	Mid-Term Evaluation of CIAA Institutional Strategy Plan	Kathmandu	2018	CIAA	Evaluation
21	Study on Revenue Assessment and Mobilization of Pokhara Metropolitan City	Pokhara Metropolitan City	2018	GoN/LB FC-PMC, Pokhara	Expert service to LG
22	Curriculum, Manual and Resource Book Development for Locally Elected Officials	Kathmandu and Banke district	2018	USAID-Sajhidari Bikas-PACT	Expert service
23	Study on Youth Employment-opportunities & challenges-in Kamalamai and Panauti	Kavre & Sindhuli districts	2018	GoN/Ministry of Youth	Research
24	Pokhara Sports City Feasibility Study	Pokhara	May-July 2018	GoN/Ministry of Youth	Assessment
25	Develop Child Friendly Plan/Investment Plan for Children Support for Child-Friendly Local Governance (CFLG)	15 focus districts & others in Kathmandu, Sindhupalchok, Kavrepalanchok, Chitwan Makawanpur	2017	UNICEF	Annual & Periodic Plan formulation Expert service to GoN, UNICEF and LG and

S. N.	Name	Location	Year of Completion	Client	Description of the Work
	Adoption Declaration Process and	& all over the country			
26	Develop Code of Conduct to stop Sexual Harassment in Workplaces	Kathmandu	May-July, 2017	GoN/MoWCSW	Develop CoC
27	Develop Child Friendly Strategic Plan for Kathmandu	Kathmandu	2016	Kathmandu DDC	Expert service to LG
28	National Guideline for Health Laboratory Services in Nepal	Kathmandu	May-July, 2015	NPHL/GoN	Guideline preparation
29	Study of Revenue Mobilization in DDCs and VDCs	Sunsari, Doti, Sindhuli, Kaski, Dolpa, Banke	2014	LBFC/MoFALD	Assessment
30	Mapping of Local Service Delivery in Nepal	Dhankuta and Dhanusha districts	2014	The World Bank	Mapping
31	Organization and Development Study of Udayapur DDC	Udayapur	January-March, 2014	DDC Udayapur	O&M
32	Study on Management of Fund by Local Government Bodies	Sankhuwasabha, Rautahat, Parsa, Bhaktapur, Kaski, Banke, Kanchanpur	2013	Transparency International, Nepal	Assessment

## 10. Ongoing Projects

- Research study on the Public Service Delivery and Citizens (GIZ-Kathmandu University)
- Mid-term and end line survey study on the CDSG-II (Capacity Development Support to Governance Project (GIZ).

## 11. INLOGOS' Support to Policy Intervention

- INLOGOS working with UNICEF supported GoN to develop a National Strategy on Child Friendly Local Governance (CFLG). The strategy was endorsed by GoN and replicated nationwide
- Now the LGOA included this strategy as one of the major duties of LG to declare them child friendly. This initiative gives an opportunity to internalize the Child Rights issues within the government mechanisms
- We supported MoFAGA and MoHA in developing five different guidelines on DRRM. The guidelines have been owned by the government which is under implementation.
- INLOGOS provided support to the LGs on revenue analysis and assessment, social accountability and different spheres of fiscal and political governance.
- Recently INLOGOS supported Lalitpur Metropolitan City to develop a Regulations (2023) to regularize the municipal financial procedures.

## 12. Support for Earthquake Victims

- The devastating earthquake of April-May 2015 in Nepal has rendered many people homeless, jobless and foodless. Thousands have lost their lives and left their families in grief and intense fear. Many children have become orphan and many children deprived from food, health care, and education services and proper guardianship. The immediate rehabilitation of the affected people and restoration of the damaged houses and structures in the affected area was a huge task and required much time and cost as well.
- INLOGOS could not remain indifferent to the great challenges facing the country, hence came forward to support Gairibisauna Deupur VDC (now merged with Mandon Deupur Urban Municipality) in Kavre district. INLOGOS provided immediate relief and rehab services to the 67 deprived families, renovated one school building and maintained a drinking water project there.

## 13. Our Publications

- *Syayetta Shahsan* (Local Self Governance): A quarterly publication of INLOGOS
- *Bhahi Nepal Ma Bittiya Sanghiyata: A book on Fiscal Federalism in Future Nepal*
- *Samaj, Sanskar Ra Sashan: A book on Society, Culture and Governance*

## 14. International Network

- INLOGOS is one of the members of LOGIN Asia (Local Governance Initiatives & Network)

## 15. Award

- INLOGOS has been awarded "Decentralization Promotion Award" from MOFAGA, Government of Nepal on 29 Ashad, 2074 (13 July, 2017) with the recognition of its contribution to the decentralization and local governance promotion in the country. . This is a national award provided first time in the history of Nepal.

## 16. Resources

- INLOGOS is well equipped with physical, financial and human resources. We have a rented office with adequate number of rooms and a meeting hall, availability of computers, lab tops, fax, photocopier, scanner, LCD projector and other logistics.
- INLOGOS has annual turnover of 14 to 16 million Nepalese rupees.
- INLOGOS has a pool of experts, regular staff and contributing members with a wide range of expertise and qualifications including Federalism, Decentralization and Sub-national and Local Governance, Planning, Policy Formulation Capacity Development, Sectoral Development, PFM, GESI, Local Revenue Management, Disaster Management, Environment, Research, Studies etc.

## 17. Contact

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