

Institute of Local Governance Studies (Inlogos)

P.O.Box: 21098, Kalikasthan, Kathmandu

Tel: 01-4435312, 01-6220195

Work Experience of the Organization (As of April 25, 2011)

| SN | Name of the Project | Project Objectives | Project Duration | Client |
|----|--|--|----------------------------|---|
| 1 | Comparative Study of Annual Reports of CIAA for past years | ? To make comparative study of past 7 years annual reports of CIAA and identify the areas of reform requirements | April to August 2005 | Pro-Public (DFID supported project) |
| 2 | Preparation of guidelines for establishment of Sectoral line agencies in the DDC | ? To make DDC capable to adopt sector devolution ? To prepare guidelines for sector unit establishment | June to July 2005 | DDC Sindhupalchok |
| 3 | Personnel Record Keeping and Filing System Management | ? Study and recommend on the personnel record keeping and filing system management of the Kathmandu Metropolitan City | June to October 2005 | Kathmandu Metropolitan City |
| 4 | Mid Term Review of Periodic District Development plan of Bhaktapur district | ? Review on the implementation status of the plan and suggest DDC for the future initiatives | June to September 2005 | DDC/ DLGSP/ UNDP |
| 5 | Preparation of Municipal Urban Poverty Reduction Strategy | ? Assess on the poverty status and suggest the appropriate strategies to overcome the problem | August to November 2005 | MuAN/GTZ |
| 6 | Training Program on Proposal Preparation and report writing | ? To develop the professional skills of the officials working in the Institution and Organization working in Devolution and Decentralization Sector, associations of local bodies and other interested agencies. | June to September 2005 | DASU Danida |
| 7 | Patterns of Local Governance Expenditures in the Context of Rural Poverty Reduction | ? Study on Patterns of Local Governance Expenditures in the Context of Rural Poverty Reduction | September to December 2005 | ADB |
| 8 | Study of PPP arrangement in water supply and electricity distribution in the municipalities | ? Study on PPP agreement on water supply and electricity distribution system in Municipalities of Nepal. | November to December 2005 | PPPUE/ UNDP |
| 9 | Preparation of the Judicial Guideline for Municipalities | ? Prepare detail guidelines for handling the semi judicial cases ? Support Municipality in handling the semi judicial cases | September to December 2005 | Lalitpur and Biratnagar Sub-metropolitan cities, Kathmandu Metropolitan City and Madhyapur Thimi Municipality |
| 10 | Preparation of Project Completion Report of Poverty Alleviation Project in Western Terai (PAPWT) | ? Impact evaluation of PAPWT and prepare the project completion report | November to December 2005 | PAPWT |

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| 11 | Capacity Development Through System and Procedure Development | ?Preparation of Guidelines useful for the local bodies in the following sectors: ? Planning, Financial Management, Users Committee Formation and Project Implementation, Supervision, Monitoring and Evaluation, and Operation and Maintenance | November 2005 to March 2006 | ADDCN /DFDP |
| 12 | Study on Revenue Leakage in Customs Valuation System in Nepal | ? Analyze customs valuating procedure in order to find out the customs leakages | January to March 2006 | National Vigilance Centre (NVC) |
| 13 | Review on the Study Reports of Strengthening Revenue Administration in Nepal | ? To analyze different study reports on Strengthening Revenue Administration in Nepal | January to March 2006 | Ministry of Finance |
| 14 | Preparation of Guideline for internalization of MEDEP into DDC | ? Prepare operational manual for MEDEP so as to make the DDC capable in internalizing the MEDEP | June 2005 to September 2006 | MEDEP/ UNDP |
| 15 | First Phase Review of the Micro-Finance and Marketing Component of the Western Upland Poverty Alleviation Project | ? Review on the present status and recommend the models for micro-financing | November to December 2006 | WUPAP/IFAD |
| 16 | Impact Assessment of Village Development Programme | ? Impact evaluation of the Village Development Programme implemented by DDC/LDFB in Bhaktapur District | May to June 2006 | LDFB Bhaktapur/ DLGSP |
| 17 | Study on the Implementation and Effectiveness of the Departmental Action | ? Study on the implementation and effectiveness of the DA taken by the concern government agencies in recommendations of the CIAA | June 2006 to January 2007 | CSACP/ Propublic/DFID |
| 18 | Study of social mobilisation efforts in urban areas under the RUPP programme and the sustainability of TLOs | ? Study and recommend for the sustainability of TLOs | September to November 2006 | RUPP/UNDP |
| 19 | Development of National Strategy on Disaster Management in Nepal | ? Development of the national strategy on disaster risk management for Nepal | October 2006 to April 2007 | UNDP/NSET |
| 20 | Preparation of District Enterprise Development Guidelines | ? Prepare guideline for the establishment of district enterprise development fund | January to March 2007 | MEDEP/UNDP |
| 21 | Revenue Potential Study of Nuwakot DDC | ? Study on the revenue potentiality of the DDC Nuwakot and recommend for the new areas of revenue generation | March to June 2007 | DDC Nuwakot |
| 22 | Accountability Study on Public Service Delivery | ? Study on the accountability in public service delivery and | May to June 2007 | NVC/GoN |

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| | | recommend NVC for the effective measures to take in future | | |
| 23 | Institutional Development Study for the Municipal Governance | ? Study on the institutional development and service delivery status and recommend for the municipal governance promotion | May to July 2007 | Banepa Municipality |
| 24 | Study on the Effectiveness of the Public Service Delivery in the sectors of Land Tax and Revenue mobilization | ? Study on the Effectiveness of the Public Service Delivery in the sectors of Land Tax and Revenue mobilization and prepare the Objectively Verifiable Monitoring Indicators | June to August 2007 | NVC/GoN |
| 25 | Anti Corruption and Municipality Good Governance Support Project | ? Preparation of the Municipal Anti-Corruption Strategy and support for Developing the Service Delivery System of the Municipalities | November 2006 to January 2008 | DanidaHUGOU |
| 26 | Preparing the Governance Reform and Decentralization Cluster Program I | ? Study on the governance reform and make necessary suggestions for reforming decentralization and local governance process | February 2007 to January 2008 | ADB with TMS |
| 27 | Study on the Effectiveness of the Public Service Delivery in the sectors of Customs and prepare the Objectively Verifiable Monitoring Indicators | ? Study on the Effectiveness of the Public Service Delivery in the sectors of Customs and prepare the Objectively Verifiable Monitoring Indicators | September to December 2007 | NVC/GoN |
| 28 | Small-Scale Health Infrastructure Development | ? Preparation of HSSP operational guideline and contractual arrangements | February to April 2008 | GTZ/HSSP |
| 29 | Study on the Management of DDF | ? Study on and recommend for the effective use of DDF | April to June 2008 | LBFC |
| 30 | Sarkari Banki Minaha kam | ? Study and recommend for the effective functioning of Kumari Chowk tatha Kendriya Tahashil Karyalaya | May to June 2008 | Kendriya Tahashil Karyalaya |
| 31 | Orientation and Strategic Planning for the MEDEP III Phase Districts | ? Orientation on MEDEP III phase districts and prepare annual work plan | July to August 2008 | MEDEP/UNDP |
| 32 | MCPM Assessments of Municipalities in Cluster 4 (Mahendranagar, Dhangadhi, Tikapur) | ? MCPM assessment and recommendation to LBFC | September to December 2008 | LBFC |
| 33 | MCPM Assessments of DDCs, Cluster 16 (Banke, Jumla, Dolpa) | ? MCPM assessment and recommendation to LBFC | February to April 2009 | LBFC |
| 34 | MCPM Assessments of DDCs, Cluster 18 (Salyan, Jajarkot, Rukum) | ? MCPM assessment and recommendation to LBFC | February to April 2009 | LBFC |

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| 35 | Preparation of new Act for NARDF | ? Preparation of new Act for NARDF | March to May 2009 | NARDF |
| 36 | Preparation of monitoring indicators for municipality | ? Preparation of monitoring indicators to be applied for municipality by NVC | March to May 2009 | NVC |
| 37 | Review of district periodic plan | ? Review of Interim District Development Plan of Taplajung | May to June 2008 | DDC/SNV Taplajung |
| 38 | Assessment of VDC governance with special reference to VDC block grant utilization | ? Study on the utilization of VDC block grant and make recommendation with strategy and policy implications | November 2008 to June 2009 | UNDP |
| 39 | Research study on the utilization of Social Security Allowance | ? Study on the utilization of Social Security Fund in the selected 200 VDCs | November 2008 to June 2009 | Inlogos |
| 40 | Preparation of District Profile of Taplajung | ? Preparation of District Profile of Taplajung | May to June 2008 | DDC/SNV Taplajung |
| 41 | MCPM Assessments of Municipality, Cluster 3 (Biratnagar, Inaruwa, Rajbiraj, Triyuga) | ? MCPM assessment and recommendation to LBFC | April to June | LBFC |
| 42 | CFLG national framework preparation | ? Process documentation, preparation of national framework and operational guideline on CFLG | March to July 2009 | WVI/UNICEF |
| 43 | Service providers inventory | ? Preparation of service providers' inventory in Kathmandu | April to June 2009 | DDC Kathmandu |
| 44 | District Periodic Plan preparation | ? Preparation of District Periodic Plan of Makawanpur district | April to June 2009 | DDC Makawanpur |
| 45 | Revenue potential study | ? Study on revenue potentiality of Kavre DDC and provide recommendations | June to July 2009 | DDC Kavre |
| 46 | Revision on the MEDEP Operational Guideline | ? Make revision on the MEDEP Operational Guideline and suggest recommendations for better functioning | September to October, 2009 | MEDEP |
| 47 | Organizational Development Study | ? Study on the organizational structure and functioning of LEMC and provide recommendation on the organization structure, staff positions and job description | September to November 2009 | JEMC |
| 48 | Preparation of Environment and Energy Sector standards and planning guideline | ? Develop Environment and Energy Sector standards and planning guideline for REDP districts | October to December 2009 | REDP |
| 49 | Preparation of District Environment and Energy Periodic Plan | ? Provide technical assistance to the REDP staff the concerned DDCs to develop District Environment and Energy Periodic Plan | September to December, 2009 | REDP |
| 50 | Municipal MCPM (Janakpur, Jaleswor, | ? MCPM assessment and recommendation to LBFC | January-March, 2010 | LBFC |

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| 51 | Child Friendly Local Governance | ? Organize a national level review workshop on child friendly local governance and provide technical assistance to the concerned districts | January-March 2010 | WVI/UNICEF |
| 52 | Health Sector Devolution Framework | ? Develop health sector devolution package for the Local Health Governance Strengthening Programme (LHGSP) and recommend MoHP | May-June, 2010 | GTZ/HSSP |
| 53 | Preparation of LHGSP Operational guideline | ? Develop a draft operational guideline for LHGSP and recommend for MoHP | June-July, 2010 | GTZ/HSSP |
| 54 | Study on the Functioning of LPCs | ? Assessment on the effectiveness of the functioning of the local peace committee | June-July, 2010 | MoP |
| 55 | Preparation of Desktop Manual for MEDEP | ? Develop desktop manual for MEDP operation | August, 2010 | MEDEP |
| 56 | QA of MCPM | ? Assessment on the quality assurance of MCPM and recommend to LBFC | June-August, 2010 | LBFC |
| 57 | OD for BPKMCH | ? Study on the organizational structure and functioning of BPKMCH and provide recommendation on the organization structure, staff positions and job description | May-September, 2010 | BPKMCH |
| 58 | QAM for LGCDP | ? Study and assessment on the quality assurance mechanism for LGCDP and provide recommendations to MoLD | January-October, 2010 | UDLE/GTZ |
| 59 | Anti-Money Laundering | ? Organize training on anti-money laundering to the government officials under MoF | July-December, 2010 | QUT |
| 60 | Designing Sector Conditional Grant | ? Study on the pilot sector conditional grant and design and develop the implementation guideline | September 2010-March 2011 | LGCDP/MoLD |
| 61 | Develop standards and norms for establishing 101 to 1000 bed private hospitals | ? Develop the standards and norms for the establishment of 101-1000 bed private hospitals and recommend to MoHP | June 2010-March 2011 | MoHP/GoN |
| 62 | Study on Dang Community Forest | Assessment on the status of community forestry in Dang district | August 2010-January 2011 | National Graduate Institute for Policy Studies Minato-ku, Tokyo |
| 63 | Strengthening CFLG | Provide technical support to the concerned DDCs in to strengthen child friendly local governance | August 2010-May 2011 | UNICEF/WVI |