

## Institute of Local Governance Studies (Inlogos)

*P.O.Box: 21098, Anamnagar, Kathmandu*

*Tel: 01-4102534, 01-6220195*

### Work Experience of the Organization (As of July 15, 2009)

#### A. Completed Projects

SN	Name of the Project	Project Objectives	Project Duration	Client
1	Comparative Study of Annual Reports of CIAA for past years	<ul style="list-style-type: none"> <li>To make comparative study of past 7 years annual reports of CIAA and identify the areas of reform requirements</li> </ul>	April to August 2005	Pro-Public (DFID supported project)
2	Preparation of guidelines for establishment of Sectoral line agencies in the DDC	<ul style="list-style-type: none"> <li>To make DDC capable to adopt sector devolution</li> <li>To prepare guidelines for sector unit establishment</li> </ul>	June to July 2005	DDC Sindhupalchok
3	Personnel Record Keeping and Filing System Management	<ul style="list-style-type: none"> <li>Study and recommend on the personnel record keeping and filing system management of the Kathmandu Metropolitan City</li> </ul>	June to October 2005	Kathmandu Metropolitan City
4	Mid Term Review of Periodic District Development plan of Bhaktapur district	<ul style="list-style-type: none"> <li>Review on the implementation status of the plan and suggest DDC for the future initiatives</li> </ul>	June to September 2005	DDC/ DLGSP/ UNDP
5	Preparation of Municipal Urban Poverty Reduction Strategy	<ul style="list-style-type: none"> <li>Assess on the poverty status and suggest the appropriate strategies to overcome the problem</li> </ul>	August to November 2005	MuAN/GTZ
6	Training Program on Proposal Preparation and report writing	<ul style="list-style-type: none"> <li>To develop the professional skills of the officials working in the Institution and Organization working in Devolution and Decentralization Sector, associations of local bodies and other interested agencies.</li> </ul>	June to September 2005	DASU Danida
7	Patterns of Local Governance Expenditures in the Context of Rural Poverty Reduction	<ul style="list-style-type: none"> <li>Study on Patterns of Local Governance Expenditures in the Context of Rural Poverty Reduction</li> </ul>	September to December 2005	ADB
8	Study of PPP arrangement in water supply and electricity distribution in the municipalities	<ul style="list-style-type: none"> <li>Study on PPP agreement on water supply and electricity distribution system in Municipalities of Nepal.</li> </ul>	November to December 2005	PPPUE/ UNDP
9	Preparation of the Judicial Guideline for Municipalities	<ul style="list-style-type: none"> <li>Prepare detail guidelines for handling the semi judicial cases</li> <li>Support Municipality in handling the semi judicial cases</li> </ul>	September to December 2005	Lalitpur and Biratnagar Sub-metropolitan cities, Kathmandu Metropolitan City and Madhyapur Thimi Municipality
10	Preparation of Project	<ul style="list-style-type: none"> <li>Impact evaluation of PAPWT</li> </ul>	November to	PAPWT

<b>SN</b>	<b>Name of the Project</b>	<b>Project Objectives</b>	<b>Project Duration</b>	<b>Client</b>
	Completion Report of Poverty Alleviation Project in Western Terai (PAPWT)	and prepare the project completion report	December 2005	
11	Capacity Development Through System and Procedure Development	<ul style="list-style-type: none"> <li>• Preparation of Guidelines useful for the local bodies in the following sectors: <ul style="list-style-type: none"> <li>• Planning, Financial Management, Users Committee Formation and Project Implementation, Supervision, Monitoring and Evaluation, and Operation and Maintenance</li> </ul> </li> </ul>	November 2005 to March 2006	ADDCN /DFDP
12	Study on Revenue Leakage in Customs Valuation System in Nepal	<ul style="list-style-type: none"> <li>• Analyze customs valuating procedure in order to find out the customs leakages</li> </ul>	January to March 2006	National Vigilance Centre (NVC)
13	Review on the Study Reports of Strengthening Revenue Administration in Nepal	<ul style="list-style-type: none"> <li>• To analyze different study reports on Strengthening Revenue Administration in Nepal</li> </ul>	January to March 2006	Ministry of Finance
14	Preparation of Guideline for internalization of MEDEP into DDC	<ul style="list-style-type: none"> <li>• Prepare operational manual for MEDEP so as to make the DDC capable in internalizing the MEDEP</li> </ul>	June 2005 to September 2006	MEDEP/ UNDP
15	First Phase Review of the Micro-Finance and Marketing Component of the Western Upland Poverty Alleviation Project	<ul style="list-style-type: none"> <li>• Review on the present status and recommend the models for micro-financing</li> </ul>	November to December 2006	WUPAP/IFAD
16	Impact Assessment of Village Development Programme	<ul style="list-style-type: none"> <li>• Impact evaluation of the Village Development Programme implemented by DDC/LDFB in Bhaktapur District</li> </ul>	May to June 2006	LDFB Bhaktapur/ DLGSP
17	Study on the Implementation and Effectiveness of the Departmental Action	<ul style="list-style-type: none"> <li>• Study on the implementation and effectiveness of the DA taken by the concern government agencies in recommendations of the CIAA</li> </ul>	June 2006 to January 2007	CSACP/ Propublic/DFID
18	Study of social mobilisation efforts in urban areas under the RUPP programme and the sustainability of TLOs	<ul style="list-style-type: none"> <li>• Study and recommend for the sustainability of TLOs</li> </ul>	September to November 2006	RUPP/UNDP
19	Development of National Strategy on Disaster Management in Nepal	<ul style="list-style-type: none"> <li>• Development of the national strategy on disaster risk management for Nepal</li> </ul>	October 2006 to April 2007	UNDP/NSET
20	Preparation of District Enterprise Development Guidelines	<ul style="list-style-type: none"> <li>• Prepare guideline for the establishment of district enterprise development fund</li> </ul>	January to March 2007	MEDEP/UNDP
21	Revenue Potential Study of Nuwakot DDC	<ul style="list-style-type: none"> <li>• Study on the revenue potentiality of the DDC Nuwakot</li> </ul>	March to June 2007	DDC Nuwakot

SN	Name of the Project	Project Objectives	Project Duration	Client
		and recommend for the new areas of revenue generation		
22	Accountability Study on Public Service Delivery	<ul style="list-style-type: none"> <li>Study on the accountability in public service delivery and recommend NVC for the effective measures to take in future</li> </ul>	May to June 2007	NVC/GoN
23	Institutional Development Study for the Municipal Governance	<ul style="list-style-type: none"> <li>Study on the institutional development and service delivery status and recommend for the municipal governance promotion</li> </ul>	May to July 2007	Banepa Municipality
24	Study on the Effectiveness of the Public Service Delivery in the sectors of Land Tax and Revenue mobilization	<ul style="list-style-type: none"> <li>Study on the Effectiveness of the Public Service Delivery in the sectors of Land Tax and Revenue mobilization and prepare the Objectively Verifiable Monitoring Indicators</li> </ul>	June to August 2007	NVC/GoN
25	Anti Corruption and Municipality Good Governance Support Project	<ul style="list-style-type: none"> <li>Preparation of the Municipal Anti-Corruption Strategy and support for Developing the Service Delivery System of the Municipalities</li> </ul>	November 2006 to January 2008	DanidaHUGOU
26	Preparing the Governance Reform and Decentralization Cluster Program I	<ul style="list-style-type: none"> <li>Study on the governance reform and make necessary suggestions for reforming decentralization and local governance process</li> </ul>	February 2007 to January 2008	ADB with TMS
27	Study on the Effectiveness of the Public Service Delivery in the sectors of Customs and prepare the Objectively Verifiable Monitoring Indicators	<ul style="list-style-type: none"> <li>Study on the Effectiveness of the Public Service Delivery in the sectors of Customs and prepare the Objectively Verifiable Monitoring Indicators</li> </ul>	September to December 2007	NVC/GoN
28	Small-Scale Health Infrastructure Development	<ul style="list-style-type: none"> <li>Preparation of HSSP operational guideline and contractual arrangements</li> </ul>	February to April 2008	GTZ/HSSP
29	Study on the Management of DDF	<ul style="list-style-type: none"> <li>Study on and recommend for the effective use of DDF</li> </ul>	April to June 2008	LBFC
30	Sarkari Banki Minaha kam	<ul style="list-style-type: none"> <li>Study and recommend for the effective functioning of Kumari Chowk tatha Kendriya Tahashil Karyalaya</li> </ul>	May to June 2008	Kendriya Tahashil Karyalaya
31	Orientation and Strategic Planning for the MEDEP III Phase Districts	<ul style="list-style-type: none"> <li>Orientation on MEDEP III phase districts and prepare annual work plan</li> </ul>	July to August 2008	MEDEP/UNDP
32	MCPM Assessments of Municipalities in Cluster 4 (Mahendranagar, Dhangarhi, Tikapur)	<ul style="list-style-type: none"> <li>MCPM assessment and recommendation to LBFC</li> </ul>	September to December 2008	LBFC
33	MCPM Assessments of DDCs, Cluster 16	<ul style="list-style-type: none"> <li>MCPM assessment and recommendation to LBFC</li> </ul>	February to April 2009	LBFC

<b>SN</b>	<b>Name of the Project</b>	<b>Project Objectives</b>	<b>Project Duration</b>	<b>Client</b>
	(Banke, Jumla, Dolpa)			
34	MCPM Assessments of DDCs, Cluster 18 (Salyan, Jajarkot, Rukum)	<ul style="list-style-type: none"> <li>• MCPM assessment and recommendation to LBFC</li> </ul>	February to April 2009	LBFC
35	Preparation of new Act for NARDF	<ul style="list-style-type: none"> <li>• Preparation of new Act for NARDF</li> </ul>	March to May 2009	NARDF
36	Preparation of monitoring indicators for municipality	<ul style="list-style-type: none"> <li>• Preparation of monitoring indicators to be applied for municipality by NVC</li> </ul>	March to May 2009	NVC
37	Review of district periodic plan	<ul style="list-style-type: none"> <li>• Review of Interim District Development Plan of Taplajung</li> </ul>	May to June 2008	DDC/SNV Taplajung
38	Assessment of VDC governance with special reference to VDC Bblock Ggrant Utilization	<ul style="list-style-type: none"> <li>• Study on the utilization of VDC block grant and make recommendation with strategy and policy implications</li> </ul>	November 2008 to June 2009	UNDP
39	Preparation of District Profile of Taplajung	<ul style="list-style-type: none"> <li>• Preparation of District Profile of Taplajung</li> </ul>	May to June 2008	DDC/SNV Taplajung
40	MCPM Assessments of Municipality, Cluster 3 (Biratnagar, Inaruwa, Rajbiraj, Triyuga)	<ul style="list-style-type: none"> <li>• MCPM assessment and recommendation to LBFC</li> </ul>	April to June	LBFC
41	Service providers inventory	<ul style="list-style-type: none"> <li>• Preparation of service providers' inventory in Kathmandu</li> </ul>	April to June 2009	DDC Kathmandu

## **B. On Going Projects**

<b>SN</b>	<b>Name of the Project</b>	<b>Project Objectives</b>	<b>Project Duration</b>	<b>Client</b>
1	CFLG national framework preparation	<ul style="list-style-type: none"> <li>• Process documentation, preparation of national framework and operational guideline on CFLG</li> </ul>	March to July 2009	WVI/UNICEF
2	District Periodic Plan preparation	<ul style="list-style-type: none"> <li>• Preparation of District Periodic Plan of Makawanpur district</li> </ul>	April to June 2009	DDC Makawanpur
3	Revenue potential study	<ul style="list-style-type: none"> <li>• Study on revenue potentiality of Kavre DDC and provide recommendations</li> </ul>	June to July 2009	DDC Kavre